

PRATT INSTITUTE FACULTY GOVERNANCE STRUCTURE

Excerpt from the Faculty Handbook, Part 1: Institute Organization & Governance

“The charter of Pratt Institute vests the Board of Trustees with the primary responsibility for the educational and financial well being of the Institution. The Board, in turn, authorizes the President and administration to direct the Institute in its many and complex operations. The Board, the President, and the administration recognize the important role of the faculty in developing, implementing, and monitoring the content and quality of Institute programs, curricula, and courses. To this end the Institute has established an Academic Senate composed of faculty and chair representatives elected directly by the faculty and chairs of the Institute.”

The Academic Senate a faculty/administration governance body that relates directly to the President and Provost without review by any other group. Its primary functions are to assist in the governance of the Institute and to speak as the primary voice of the faculty (full-time and part-time) and Chairs/Assistant Chairs (graduate and undergraduate) of the Schools of Architecture, Art & Design, Information & Library Science, Liberal Arts & Sciences, and the Library.

CONTACT YOUR SENATORS

<http://www.prattsenate.org/senators>

Please do not hesitate to contact your Senate representatives if you have questions. The list of Senators elected for the 2010-2013 term is on pages 5 and 6. Following is further information about the Senate, including select Senate committees and resources.

SENATE MEETINGS & RECORDS

www.prattsenate.org/meetings

Unless otherwise indicated, Senate meetings are open to its constituents with advance reservation. The Senate meets every other Tuesday in the Small Faculty Dining Room of the Brooklyn campus (lunch is provided). Senate Resolutions and approved minutes of Senate meetings are archived on the Senate website. Please log on to access the meeting schedule, Senate records and standing policies on conduct of Senate business.

SUBSCRIBE TO SENATE LISTSERVS

www.prattsenate.org/listserv

The Academic Senate provides three public listservs, which are open for subscription:

1. **academic-announce**: for academic announcements.
2. **academic-forum**: an open forum for the exploration of academic ideas concerns.
3. **senate-constituents** is for Senate constituents (faculty & chairs) for communicating senate actions & issues under discussion.

To subscribe, contact the Senate (senate@pratt.edu), Jenny Lee (jennylee@pratt.edu) or log on to subscribe yourself and to access information, including guidelines, related to Senate listservs.

SELECT COMMITTEES OF THE ACADEMIC SENATE

SENATE EXECUTIVE COMMITTEE NOMINATIONS & ELECTIONS COMMITTEE

www.prattsenate.org/exec

Officers of the organization are President, Vice-President, Secretary and Treasurer. These officers constitute the Executive Committee of the Academic Senate. They are elected by secret ballot. The Senate Nominations and Elections Committee comprising of officers, is charged with conducting nominations and elections for Senators every three years (excerpts from Senate Bylaws). Executive Committee members are as follows:

Jenny Lee, President; jennylee@pratt.edu
Patrick Webb, Vice-president, PT A&D; pwebb@pratt.edu
Sameetah Agha, Secretary, FT SLAS; sagha@pratt.edu
Cheryl Gross, Treasurer, PT A&D; cgross@pratt.edu

Log on to access Executive Duties and Compensation Policy for officers and Standing Committee Chairs.

ACADEMIC INITIATIVES

www.prattsenate.org/aic

The Senate committee on Academic Initiatives serves to identify academic imperatives, develop and/or review proposals for corresponding program initiatives, & assist in the approval & implementation process of those initiatives. Faculty & Chairs are encouraged to play an active role in the identification & examination of current academic imperatives.

ACADEMIC PROGRAMS & POLICIES

www.prattsenate.org/appc

With representatives from all schools of the Institute, the Academic Programs & Policies Committee (APPC) has an important overview & facilitator role in curriculum development, the creation of new courses, & the revision of existing ones.

DISTINGUISHED TEACHER AWARD

www.prattsenate.org/dta

The Pratt Institute Distinguished Teacher Award recognizes exceptional dedication to Pratt's mission & applauds the accomplishments made over the course of a career. The Distinguished Teacher is nominated by students & the Award is conferred by the Academic Senate, the Provost, & the Board of Trustees. The recipient usually addresses the student body at Honors Convocation, presents the mace at graduation ceremonies, & delivers a lecture for the Institute community.

FACULTY DEVELOPMENT FUND

www.prattsenate.org/dfd

Now in its fifteenth year, the purpose of the fund is to provide financial support for the development & advancement of full-time faculty, chairpersons, & members of the adjunct & visiting faculty. This year's awards will total \$65,000 with \$15,000 allocated to encourage the development of collaborative/cross disciplinary courses/studies/projects at the Institute.

FACULTY HANDBOOK

www.prattsenate.org/fhb

The Faculty Handbook Committee oversees the review and revision of the Faculty Handbook, which is intended to provide faculty members of Pratt Institute with a collection of the current policies and procedures of Pratt Institute.

SENATE CALENDAR FALL 2010

Approved by the Senate May 11, 2010

Grey highlights = To be coordinated with admin/board

Senate retreats shall be scheduled as needed

08/30/10	First day of class, Fall 2010 (Mon)
09/06/10	Labor Day (Mon); no classes
09/07/10	Senate meeting 1
09/14/10	Senate committee meeting(s)
09/21/10	Senate meeting 2
09/28/10	Senate committee meeting(s)
10/05/10	Senate meeting 3
10/12/10	Senate committee meeting(s)
10/19/10	Senate meeting 4
10/19/10	Announce 2010-2011 FDF
10/26/10	Special Senate meeting 5 Mid-term Break (Tue)
11/02/10	Senate Report, all-institute meeting 6
11/09/10	Special Senate meeting 7 Senate committee meeting(s)
11/16/10	Senate meeting 8
11/23/10	Senate committee meeting(s)
11/24-28	Thanksgiving break (Wed-Sun)
11/30/10	Senate meeting 9
12/06/10	Senate committee meeting(s)
12/13-19	Final Critique and Exams (Mon-Sun)
12/14/10	Special Senate meeting 10
12/19/10	Last Day of Class, Fall 2010 (Sun)
12/23/10	Winter vacation begins

Senate Committees

AIC = Academic Initiatives Committee

APPC = Academic Programs and Policies Committee

FDFC = Faculty Development Fund Committee

FHBC = Faculty Handbook Committee

DTAC = Distinguished Teacher Award Committee

SENATE CALENDAR SPRING 2011

Approved by the Senate October 5, 2010

01/17/11	Martin Luther King Day [Mon]
01/18/11	First day of weekday classes
01/21/11	Close Faculty Development Fund [Fri]
01/25/11	Senate mtg 1
02/01/11	Senate committee mtgs.
02/08/11	Senate mtg 2
02/14/11	President's Day; classes in session [Mon]
02/15/11	Senate committee mtgs.
02/22/11	Senate mtg 3
03/01/11	Senate committee mtgs.
03/08/11	Senate mtg 4 (select Faculty Trustee candidates)
03/12-03/18	Spring Break [Sat-Fri]
03/22/11	Senate mtg 5;
03/25/11	Senate committee mtgs.
03/29/11	Senate committee mtgs.
April	Provost announces FDF awards
04/05/11	Senate Report, all-institute mtg 6;
04/12/11	Senate mtg 7 (select BoT Faculty Reps/Observers) Note back-to-back mtg.
04/22/11	All Institute Holiday [Fri]
04/15/11	DTA nominee name due to Provost's Office [Fri]
04/23-04/24	Spring Holiday [Sat & Sun]
05/03-05/09	Final Critiques/Exams [Tue-Mon]
05/09/11	Last Day of Class; All incomplete grades for the Fall 2009 term turn to an F [Mon]
May-June:	FDF awards received in regular May and June pay
05/11/11	Grades Due [Wed]
TBD	Honors Convocation
TBD	Commencement

Unless otherwise indicated, the Senate meets every other Tuesday in the small faculty dining room, from 12:30 to 1:50 pm. Senate committees typically meet on Tuesdays that the Senate does not meet, in the small faculty dining room, from 12:30 to 1:50 pm. Standing rules for meetings, including those on Attendance, Guests and Minutes, are published online: <http://www.prattsenate.org/policies>

*** ABOUT THE ALL-INSTITUTE SENATE REPORT** Senate ByLaw 9B requires the Academic Senate to convene at least once, after the eighth week of each of the semesters, Fall and Spring, a meeting of the faculty and chairs, presided over by the President of the Academic Senate. The President of Pratt Institute and the President of the Academic Senate will report on issues confronting the Institute and academic governance.

ACADEMIC SENATE 2010-2013 ELECTION RESULTS March 30, 2010

Elected Senators for 2010-2013 are indicated with asterisks; alternates are next highest scoring candidates. Number of votes follow individual candidate names.

SCHOOL OF ART & DESIGN

FT FACULTY (5 seats) Ballots received: 41 valid; 0 invalid

- * Doug Wirls, 31
- * Leslie Roberts, 27
- * Patrick Webb, 27
- * Howard Buchwald, 24
- Sarah VanOuwkerk, 23 [won the run-off election for the fifth seat]
- Mark O'Grady, 23

PT FACULTY (4 seats)

Ballots received: 134 valid; 2 invalid (ballots were incorrectly marked)

- * Jenny Lee, 124
- * Sean Sullivan, 66
- * Kathryn Filla, 64
- * Jane Haimes, 58
- Cheryl Gross, 42
- Mary Edwards, 41
- Christopher Wynter, 30

CHAIRS (1 seat ea)

Ballots received: 175 valid; 2 invalid (ballots were incorrectly marked)

- * Amy Snider, Grad and UG, 77
- * Cecilia Almeida, UG, 62
- Gayle Rodda Kurtz, Grad and UG, 68

SCHOOL OF ARCHITECTURE

FT FACULTY (1 seat) Ballots received: 5 valid; 0 invalid

* David Ruy, 4

PT FACULTY (2 seats)

Ballots received: 37 valid; 1 invalid (ballot was incorrectly marked)

* Christoph a. Kumpusch, 17

Brent Porter, 14

Jeffrey Hogrefe, 5

Stephanie Bayard, 5

CHAIRS (1 seat ea) 42 valid; 1 invalid (ballot was incorrectly marked)

* John Shapiro, Grad, 31

Harriet Markis, Grad and UG, 5

SCH OF LIBERAL ARTS & SCIENCES

FT FACULTY (2 seats)

Ballots received: 10 valid; 1 invalid (ballot was incorrectly marked)

* Sameetah Agha, 8

* Gerson Sparer, 8

PT FACULTY (1 seat) Ballots received: 2 valid; 0 invalid

• Adele Rossetti-Morosini, 2

SCH OF INFORMATION & LIBRARY SCIENCE

FT FACULTY (1 seat) Ballots received: 4 valid; 0 invalid

* David Walczyk, 4

PT FACULTY (1 seat) Ballots received: 1 valid; 0 invalid

* Ellen Loughran, 1

LIBRARY

FT FACULTY (1 seat) 3 valid ballots

* Laena McCarthy, 3

Paul Schlotthauer, 0