

## Waste Disposal Guide, Spring 2006

Wherever possible, RECYCLE or RECOVER materials for REUSE.  
DISPOSE of art project waste according to the guidelines described below

Art/Design Architectural Supplies	Description	Container Management
Paper, cardboard	Uncontaminated, used drawing material that does not contain paints or glues	Paper Recycle Container
Dried Paints and Glues, Water-based, Non-VOC applied to art media	Water Color, acrylics, gouache and all water-based painting and gluing media.	Non-Regulated Trash
Solvent based VOC Paints, Solvents and Glues, Oil-based*	Oil paints, solvents, glues that are oil-or solvent based, including rags and towels that have been used to absorb spills or clean up.	Segregate Hazardous Materials and place in designated HAZARDOUS WASTE CONTAINER
Electronics	Batteries, computer monitors, keyboards, scanners, storage drives and media, circuit boards, cables, etc..	Call Facilities Management X 3579 for removal.
Paper, Foam core and other mounting materials	Paper glued to mounting board or foam-core should be disposed according to the content of the applications (glue, paint or fixative)	Non-Regulated Trash
Used canvases, wood panels, "found objects"	Surfaces that have been treated with, or have paint, varnishes or resins applied on them.	If application is oil-based or contains heavy metals, e.g., cadmium, chromium, lead – HAZARDOUS WASTE. Call EHS X 4250 for Hazardous Waste Determination.
Photoprocessing fixer solutions	Fixer solutions contain silver and may be corrosive. Do not handle with bare hands while processing.	Spent fixer processed in Silver Recovery Cartridges in photo labs..
Most photoprocessing working solutions, etching acids may be neutralized and discharged to municipal sewer system providing that the waste stream has been characterized to document that it does not contain any heavy metals or toxic organic substances. Obsolete or off specification concentrated materials.	Wear appropriate goggles, face shield and gloves when decanting or pouring liquids. Concentrated solutions or powders that contain listed metals or exhibit the characteristic of corrosivity or reactivity ,e.g., sulfides, cyanides require proper hazardous waste disposal.	Call EHS X 4250 for waste characterization and specific disposal or treatment guidance.
Aerosol Spray Cans	Used spray adhesives, paints and fixatives.	Segregate Hazardous Materials and place in designated HAZARDOUS WASTE CONTAINER
Unused/Off-specification art materials	Obsolete materials – may be donated and beneficially reused.	Call Facilities Management 3579 for removal. Recycle
Silver bearing waste	Precious metals may be recovered.	Call EHS X 4250 for waste characterization.

<b>Building/Construction Materials</b>	<b>Description</b>	<b>Container Management</b>
Asbestos	Insulating mineral fiber - Carcinogen	Call Facilities Management 3579 for Removal, Recycle or Reclamation
Light Bulbs and Ballasts	Fluorescent light bulbs contain phosphorous and mercury, and electronic ballasts may contain PCB and toxic organic potting compound.	
Refrigerants, ozone depleting substance must be recovered by a licensed and certified technician	Old air conditioners and refrigerators circulate CFCs (Chlorofluorocarbons) cooling fluids.	

<b>Recycling</b>	<b>Description</b>	<b>Container Management</b>
Paper	Computer and copy paper, envelopes, newspapers, magazines, catalogs, phone books, paper bags.	Recycle Bins marked PAPER
Cardboard	Plain boxes and cardboard	Bundled and brought to dumpsters marked CARDBOARD/PAPER
Glass, Plastic, Metal	Empty Drink cans/bottles Empty water-based paint cans/bottles Empty Detergent bottles	Recycling Barrels marked GLASS, PLASTIC, METAL or NORMAL TRASH to Material Recovery Facility
Bulk Material – Wood, Metal, Plastic	Large Sculpture; Mixed Media; Constructions; Architectural/Design Models;	Dumpster, or Call Facilities Management X 3579 for Removal, Recycle or Reclamation.

<b>Studio Clean Out</b>	<b>Description</b>	<b>Container Management</b>
Glass, Metal, Plastic,	These materials <u>must</u> be free of contamination causing them to become hazardous waste.	Barrels marked GLASS, PLASTIC, METAL or NORMAL TRASH to Material Recovery Facility.
Regular Trash	Food, ordinary trash.	Regular Trash
Used canvases, wood panels, "found objects"	Surfaces that have been treated with, or have paint, varnishes or resins applied on them.	If application is oil-based, or contains heavy metals, e.g., cadmium, chromium, lead – Regulated HAZARDOUS WASTE. Call EHS X 4250 for Hazardous Waste Determination.
Wood, Metal, Plastic, Clay, Stone Sculpture or Constructions	Large Sculpture; Mixed Media; Constructions; Architectural/Design Models;	Dumpster, or Call Facilities Management X 3579 for Removal, Recycle or Reclamation.

Food and Drinks	Description	Trash Barrel
Food	Animal and vegetable waste that cannot be cleaned off their container or wrapper. Napkins and disposable utensils	Regular Trash
Plastic, Foam, Glass, Aluminum and Metal Containers and Bottles	Empty Drink cans/bottles Empty water-based paint cans/bottles Empty Detergent bottles	Barrels marked GLASS, PLASTIC, METAL or NORMAL TRASH to Material Recovery Facility.

**\*STORAGE:** Store all solvents or paints in proper containers. All containers have to be tightly sealed, clearly labeled with owner's name, content information and date stored.

**\*CLEANUP:** Wipe up all spills immediately. Discard oil/solvent soaked rags or towels in designated Hazardous Waste Container

When in doubt, ask the technician or staff on duty, or ask your instructor.

Depositing hazardous waste into a receptacle for non-hazardous waste may potentially CONTAMINATE the entire contents so that it becomes regulated waste requiring proper disposal, regardless of the amount deposited – it is also illegal and costly.

Improper disposal of trash violates Pratt waste disposal policies. Offenders are subject to Institute disciplinary actions, as well as potential civil and criminal penalties by Federal, State and City authorities.

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No Smoking

No turpentine; it is banned

DO NOT spray aerosol cans in the Shop. Spray only in appropriately ventilated spray booths. The closest spray booth is in the Plastics Room in the Wood Shop.

### PHONE NUMBERS

Environmental Health and Safety: 718-399-4250

Physical Plant: 718-636-3579

Security: 718-636-3540/1