

reporter

SEPTEMBER 2002

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the Academic Senate is Pratt's faculty/administration governance body, chosen from the faculty and chairs of the entire Institute, which directly advises the President and the Provost about academic matters and concerns, without review by any other group. The Academic Senate's membership includes full-time and part-time faculty, and chairs.

The responsibilities of the Academic Senate include, but are not limited to, the following: approving academic policies and procedures, reviewing structures of programs, curricula, and schools, reviewing course additions and changes, reviewing academic services, establishing committees on appropriate subjects, interviewing prospective deans, vice-presidents, provosts, and presidents, appointing faculty to standing committees of the Board of Trustees, nominating a Faculty Trustee, structuring search committees and appointing faculty and chair membership.

From The Senate President

the Senate has completed the first of our three-year term and I am proud of the hard work and creativity that my Senate colleagues generously contributed to the Institute. The well-attended activities of the Senate's Academic Initiatives Committee included a series of Institute Dialogs and robotics workshops. The long-awaited Faculty Handbook is now a reality and has been expanded to include all current academic policies. It should be extremely useful to the entire faculty, and particularly helpful to new faculty. A small part of the many essential tasks that the Senate accomplished in the last academic year is presented in this newsletter.

Jenny Lee and I worked throughout the summer collecting, editing and presenting the Senator's committee reports for your review. The executive committee, which welcomes Gerson Sparer as the Senate's new Vice President, met with the Institute's acting Provost, Anne Woodsworth, to discuss the Senate's goals. Anne was very supportive of our efforts and plans for this academic year, and we look forward to working with the Provost's office towards improving the quality of education at Pratt.

However, we need the feedback and involvement of the faculty as well as the department chairs in order to be successful in fulfilling our responsibility of bringing our educational concerns and objectives directly to the attention of the President and Provost.

Don Arieu

We'd Like to Hear From You

academic Senators are elected by their faculty peers to represent and serve their interests. It is therefore no small honor and responsibility to serve on the Senate.

While it's the Senate's job to serve you, it's your job to let us know what's on your mind. Do you know who your Senate representative is? If not, take a look at the Senate bios in this issue. Appearing after each member's name is an abbreviation of their status and their school affiliation: (FT/A&D= Full-time/Art & Design, CH/Arch= Chairperson/Architecture). Senator's email addresses appear on this first page in the left column.

Furthermore, you're not limited to only communicating with a Senator from your school or department. There are 20 Senators at your service, and they're all just a phone call, email, lunch table or office visit away. It's your Academic Senate, make it work for you.

Pratt Institute Academic Senate
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MEMBERSHIP

Senate members are elected by their peers for three-year terms. Full-time Senate representatives include at least one from each of the schools, i.e. the Schools of Architecture, Art & Design, Graduate Information and Library Science, Liberal Arts & Sciences, and the Library.

There should be one full-time Senate member for each 12 full-time faculty in each school. If there are more than 12 full-time faculty in a school, that school is entitled to one representative for each additional 12 faculty members or major portion thereof.

Part-time Senate members include four part-time faculty members from the School of Art & Design, two part-time members from the School of Architecture, and one part-time member elected from the faculties of the other Institute schools.

Chairs are apportioned one each from undergraduate Architecture, graduate Architecture, undergraduate Art & Design, graduate Art & Design, and one from the other Institute schools. An alternate member is the person receiving the next highest number of votes for that position.

Pratt personnel eligible for Senate membership include full-time, adjunct, and visiting faculty, and chairs who teach regularly scheduled courses in their subject area.

The following are brief biographies of Pratt's current Senators:

DON ARIEV (CH/A&D) is a Pratt graduate and serves as Chair of the Graduate Communications/ Packaging Design programs, tenured Professor, President of the Academic Senate, and professional design consultant. For the past twenty years, he has been retained by a large consumer products company in Osaka, Japan. Don designed the H. J. Heinz logo as well as trademarks and packages for Exxon and other corporations in the U. S., Canada, Mexico and Japan. The annual reports that he designed for CARE International won several awards. He has made presentation/lectures at colleges in mainland China, Brazil, and Denmark.

MERI BOURGARD-ROHRS (PT/A&D) has been a Pratt faculty member since 1992. She has served on the Senate since 1999 and in 2002 will be a member of the Faculty Development Grant and the Distinguished Teacher Award Committees. She received a BFA from Hunter College and an MFA in painting from Pratt Institute. She is currently teaches Painting, Drawing, and Light, Color & Design. She has also taught in Pratt's Pre-College Program, the Pratt Partnership Program, St. John's University, in public schools and in the Vermont Governor's Institute on the Arts where she directed the visual arts program. She has also worked at Pratt as counselor in the Admissions Office and as Coordinator of the National Talent Search Scholarship Program. She received a Pratt Institute Faculty Development Award and a sabbatical to further develop her art. She received a Vermont Council on the Arts grant and her drawings, paintings and sculptures are in public and private collections in the United States, Canada and Europe.

CALEB CRAWFORD (CHAIR/Arch) dropped out from fine arts at the University of Michigan and film at Hunter College before finally completing his B. Arch at Pratt Institute. He then went on to obtain his M. Arch at Southern California Institute of Architecture (SCI-Arc). Among others, he has worked for Johnson Fain and Periera in Los Angeles, and M. Paul Friedberg and Partners in New York. With his partner and wife, Annie Coggan, he started Coggan + Crawford Architects in 1995. Their work has been reviewed in Interior Design Magazine, The New Yorker, The Village Voice, and Surface. He was second place winner of the Michigan Vietnam Veterans Memorial Competition, and winner of a Dinkeloo Fellowship from the Van Alen Institute. He has taught at Penn State and at Pratt Institute where he now serves as Assistant Chair.

DONALD CROMLEY (PT/Arch) is an architect and architectural educator. He received a B. Arch from MIT and a M. Arch from the University of Pennsylvania where he studied with Louis Kahn. He won a Fulbright Grant to Finland in 1961, working in the office of Alvar Aalto. He worked at the New York office of Marcel Breuer and earned his NYS license in 1968. He maintains his architectural practice and also teaches as an Adjunct Professor at Pratt where he served for six years as department chair.

ROSE FABRICANT (FT/A&D) is a full Professor in the Fashion Department. She has an AAS from F.I.T. in Fashion Illustration, and from Pratt, a BFA in Fashion and an MFA in Printmaking. She chairs the Committee For Academic Standing for the School of

Art and Design. and the Peer Review Committee for her department. In 1997, she was honored as the Distinguished Professor of the Institute. Professionally, Rose was a fashion illustrator, both staff and freelance, for over twenty-five years. She was one of the forerunners in computer-aided fashion design, demonstrating Microdesign systems in the 80s. She developed the syllabus and was involved in the original grant for funding the labs in Pratt's Department of Computer Graphics/Interactive Media. She was granted a sabbatical for Fall 2002 to research and develop an advanced curriculum.

GIULIANO FIORENZOLI (FT/Arch)

TOM GRAHAM (FT/A&D) is a Professor in the Communications Design Department. He is a graduate of Pratt Institute (MFA 1975), and has been a faculty member since 1985. Courses taught have included Junior Illustration, Visual Communication, Design Procedures, History of Illustration, and Children's Illustration. Professor Graham has served on the Senate as representative to part-time and full-time faculty, since 1994. He serves on a number of Senate, Board of Trustees and Institute Committees, including, Chair of the Academic Concerns and Support Committee. A freelance illustrator, he has worked for national publications and is the author and/or illustrator of books for children.

DIMITRI HAZZIKOSTAS (FT/A&D) is an art historian and archaeologist. He is a member of the Hellenic Archaeological Society and has participated in excavations at Corinth, Lechaion, and Troezen. He has a Ph.D. from Columbia University. He is an Assistant Professor in the Department of Art History, where he teaches courses in Ancient and Medieval Art, and he is also on the faculty of the Pratt-in-Venice summer program. Dimitri was the recipient of the Sears Foundation Award for Distinguished Teaching and is a contributor to the Encyclopedia of Comparative Iconography. He is currently preparing a book on The Sleeping Figure in Greek Art.

VIVIEN KNUSSI (PT/A&D) has taught in the Department of Art History for six years, and has served on several committees. She teaches the 19th and 20th Century surveys, American Art and courses in the History, Aesthetics and Criticism of Photography. She is currently a Ph.D. candidate at Columbia University. She earned her BA and MA at Tufts University. She was an educator at the Museum of Modern Art, specializing in the field of photography. She was also a curator for Dreyfuss Mutual Funds, and the McFrank and Williams Advertising Agency. These positions gave her the opportunity to build collections of vintage and contemporary photographs, and to work in the art market.

JENNY LEE (PT/A&D) is Secretary/Treasurer of the Senate and serves on several Senate, Institute and Search Committees. She is a graduate of The Cooper Union and teaches welding and sculpture in the Fine Arts Department. She is a well-recognized sculptor and an active member of the Sculptors Guild. Her work is in several, important public and private collections, including The Brooklyn Museum and the De Menil Collection. Representative galleries include Herstand, Borgenicht and Shapolsky. She has worked

continued:

Academic Senators are elected by their peers to represent them in the shared academic governance of the Institute.

at selected, industrial or specialized projects for clients such as Jaguar Motors and the American Museum of Natural History. A 2001-2002 Faculty Development Grant partially funded her new body of work, which will be on exhibit at the Hoboken Historical Museum in a one-person show from Oct to Dec 2003. This exhibit is also funded by the NJ State Council on the Arts and The NJ Council for the Humanities.

ANNE LEONARD (FT/Lib) has been Public Services Librarian and Assistant Professor at the Pratt Library since 2000. She received an A.B. in Comparative Literature from Smith College and an M.L.I.S. from the University of Texas at Austin.

JOHN LOBELL (FT/Arch) received an M. Arch. from the University of Pennsylvania, and is a tenured Professor of Architecture at Pratt, where he has taught since 1969. He is part of the team teaching the three semester required architecture sequence, and teaches electives on Kahn and Venturi, Frank Lloyd Wright, Designing Cities, and the Impact of Technology. Lobell is the author of "Between Silence and Light, Spirit in the Architecture of Louis I. Kahn." He consults in high technology architecture and design, and in telecom and internet services. His interests include architectural and cultural theory, mythology, Buddhism, and quantum cosmology.

MARY MATTHEWS (CH/Arch) is a past Senate Secretary, and has been a member of the Academic Programs & Policies Committee since 1998. She is Chair and Adjunct Professor of Construction Management and Facilities Management in the School of Architecture. Her degrees include: BA, Emmanuel College; MS, Boston College, and MBA candidate, NYU. She is a member of: NIBS; OSHA and NYC DEP Task Forces; ASSE; SENY, IFMA; PWC; GNYCUC, and CMAA. She was honored as an IFMA-Distinguished Educator and granted a Leadership Award by Emmanuel College. She was a participant in the US Army War College National Security Seminar.

MARK O'GRADY (CH/A&D) is Associate Professor and Chair of Pratt's Associate Degree Programs. He teaches Painting III and IV. Mark has served on the Student Development Sub-Committee from 1999-2002. He received his BFA from the Cooper Union, and his MFA from Louisiana Tech University. He has actively exhibited his work both nationally and internationally with recent exhibitions at the Painting Center in New York, and at the Temple Bar Galleries in Dublin, Ireland. He is a member of the College Arts Association, F.A.T.E. (Foundations in Art Theory and Education), and New York Artists Equity, where he serves as a Vice-President on the Executive Board.

ANN RANDALL (FT/SILS) serves on the Board of Trustees Academic Affairs Committee, the Academic Integrity Task Force and the Faculty Development Grant Committee. She earned her doctorate in Library Science at Columbia University. She has served as Director of Libraries at The City College of New York and Howard University, and as Assistant Director, Brown University. Since 1998, she has been an Associate Professor in Pratt's School of Information and Library Science, teaching online database retrieval, management and advanced reference services. Her community service in Brooklyn won an award in 1999. Prof. Randall has served as a site

visitor for the Middle States Association, and has held leadership positions in the American Library Association. She is Chair Elect of the American Society for Information Science and Technology, Educator's Interest Group.

CAROLE SIROVICH (CH/LA&S) is a past Vice-President and Secretary of the Academic Senate, and a member of several Senate committees including the Academic Policy and Programs committee. She is the chair of the Nominations and Elections Committee. Carole received her Ph.D. in Mathematics at the Courant Institute at New York University. She has been teaching mathematics for thirty-nine years; the last twenty-six at Pratt Institute. She is currently the Chair of the Department of Math and Science.

GERSON SPARER (FT/LA&S) is the Vice-President of the Academic. He holds a Ph.D. in Mathematics, and he has been a Professor of Mathematics at Pratt for nearly 30 years. Gerson is a past President of the Pratt Institute chapter of the United Federation of College Teachers. He received a BS from Brooklyn College, and an MS and Ph.D. from New York University.

DEBBI SUTTON (PT/A&D) teaches in the Art and Design Education and Fine Arts Departments and coordinates the undergraduate internship program. Her BFA is from Oxford University and her MFA from Hunter College. Ms. Sutton has been a governor and member of the Academic Planning Committee for the London Institute, President of the Chelsea School of Art Student Union, Chair of the Ruskin and Hunter College Student Committees. Recently she exhibited a storytelling installation in an old light ship, the Frying Pan, and a sculpture in the Exploratorium, San Francisco. She is currently looking for a publisher for "The Math Spider," a children's book.

SARAH VAN OWERKERK (FT/A&D)

SUZANNE VERDERBER (FT/LA&S) is an Assistant Professor in the Department of English and Humanities in the School of Liberal Art. She has taught Freshman composition; Literary Theory and Criticism; Romantic Vision; Mass Culture and Gender; and Myth into Film. Her extracurricular activities include creative and critical writing. She is a frequent conference presenter on medieval and Renaissance representation and psychoanalytic theory. She holds a Ph.D. and an MA in Comparative Literature and Literary Theory; from the University of Pennsylvania, and a BA in Comparative Literature from Dartmouth College, Magna cum laude.

ROBERT ZACCONE (FT/Arch) is an Adjunct Associate Professor in the School of Architecture where he teaches Media & Communication, Professional Practice, and Construction Documents at the undergraduate school. He is Past Chairman of the Peer Evaluation Committee for the School of Architecture and is Senate representative to Pratt's Development Committee, as well as faculty representative to the Board of Trustees. He received a BA in Art, a B. Arch from Pratt, and a MS in Architecture from Columbia University. Mr. Zaccone is a practicing architect with his firm, Robert Zaccone & Associates, P.C., and is a member of the American Institute of Architects. He is also President of the AIA New Jersey Scholarship Foundation, Inc.

The Senate may establish ad hoc and standing committees, and may also recommend issues to be taken up by these Senate committees.

Committees other than the Executive and the Nominations & Elections committees may have non-senate members serving in an ex-officio capacity.

The Academic Senate fulfills its responsibilities in part through recommending and/or nominating faculty representatives to Senate standing committees, Board of Trustees committees and Institute committees.

The following descriptions enumerate some of the duties of these committees.

SENATE STANDING COMMITTEES

Academic Concerns & Support

The Academic Concerns & Support Committee is charged with addressing non-curricular academic issues like faculty development and support. It has an ongoing responsibility to oversee the election of an Institute Distinguished Teacher Award, conferred by the Academic Senate, the Provost, and the Board of Trustees. The recipient usually addresses the student body at Honors Convocation, presents the mace at graduation ceremonies, and delivers a lecture for the Institute community.

Faculty Handbook Subcommittee

The Faculty Handbook Subcommittee is a component of the Academic Concerns Committee. After several years of dedicated work in collaboration with the Office of The Provost the first Pratt Institute Faculty handbook is scheduled to be distributed this fall. This committee will be responsible for reviewing academic policies for inclusion as well as revisions and changes made to the handbook.

Academic Initiatives

The Academic Initiatives Committee is a new standing committee which will serve to identify academic imperatives, develop and/or review proposals for corresponding program initiatives, and assist in the approval and implementation process of those initiatives. Faculty are encouraged to play an active role in the identification and examination of current academic imperatives, and to offer relevant proposals for committee consideration.

Academic Programs & Policies

With representatives from all schools of the Institute, the Academic Programs and Policies Committee has an important overview and facilitator role in curriculum development, the creation of new courses, and the revision of existing ones.

It assists in ascertaining redundancies or conflicts in courses from more than one department with similar concerns. Examining each course proposal, its findings and recommendations are reported to the full Senate for its input before implementation. All matters pertaining to curriculum are within the purview and responsibility of this committee.

Nominations & Elections

The Nominations & Elections Committee appoints members for Senate Standing, Institute and Board of Trustees committees. It conducts the elections for members of the Academic Senate.

This Committee also appoints faculty and/or chairs to the Provosts Faculty Development Grant Committee, the Institute Distinguished Teacher Committee, and Search Committees for the President, Vice Presidents and Deans.

BOARD OF TRUSTEES & INSTITUTE COMMITTEES

In addition to standing committees, the Academic Senate nominates representatives (R), and alternates (A) to serve on the Board of Trustees and appoints representatives (R), and alternates (A), for other Institute committees. (N/A) = not applicable.

Board of Trustees.....(2 Rs, 1A)

The Senate nominates three faculty members, from which the Board chooses one.

Board of Trustees

Academic Affairs Committee..... (2 Rs, 1A)

Budget and Finance Committee.....(2 Rs, 1A)

Buildings & Grounds Committee.....(2 Rs, 1A)

Design Committee.....(1 R, 1A)

Development Committee..... (2 Rs, 1A)

Student Affairs Committee..... (3 Rs, 1A)

INSTITUTE COMMITTEES

Academic Integrity Task Force

Office of the Provost.....(2R, 1A)

Calendar..... (1 R)

Campus Environmental Concerns

Office of the Provost..... (N/A)

Digital Arts Advisory

Office of the President.....(N/A)

International Affairs

Office of Student Affairs..... (1R, 1A)

Security

Office of Finance and Administration.....(1R, 1A)

Self Governance Study

Strategic Planning Coordinator.....(N/A)

Strategic Planning

Strategic Planning Coordinator.....(N/A)

In addition, the President of the Academic Senate is invited to attend institute Senior Staff meetings.

SENATE COMMITTEE MEMBERSHIP 2001-2002

Executive Committee

Don Arieu
Rick Barry/Gerson Sparer
Jenny Lee

Academic Programs & Policies Committee

Dimitri Hazzikostas, Chair
Donald Cromley
Anne Kelly
Jenny Lee
Mary Matthews
Carole Sirovich
Suzanne Verderber

Academic Initiatives Committee

Debbi Sutton, Chair
Rick Barry
Bill Fasolino
Jenny Lee
Anne Leonard
John Lobell
Robert Richardson
Laurel Thompson
Beth Warshafsky
Leigh Winter

Academic Concerns & Support Committee

Tom Graham, Chair

Faculty Development Grant

Anatole Dolgoff
Tom Graham, Chair
Jenny Lee
Ann Randall
Cheryl Stockton
Susan Thomas
Ayse Yonder

Distinguished Teacher Award

Morton Bernstein
Tsai Bor-Sheng
Rose Fabricant
Deborah Gans
Tom Graham, Chair
Joy Kestenbaum
Will Day, Graduate Student Rep.
Julie Ragsdale,
Undergraduate Student Rep.

Nominations & Elections Committee

Carole Sirovich, Chair
Senate Executive Committee

Faculty Handbook Subcommittee

Don Arieu, Chair
Rick Barry
Barbara Elwood
Jenny Lee
John Lobelle
Rosemary Palms
Robert Zaconne

ACADEMIC CONCERNS & SUPPORT COMMITTEE

The 2001-2002 Academic Concerns and Support Committee was charged with the selection of nominees for the The Pratt Institute Distinguished Teacher Award, and the Faculty Development Fund award grants, both in conjunction with the Office of the Provost.

The Pratt Institute Distinguished Teacher Award

Nominated by students, six finalists were chosen by the committee. With approval by the Office of the Provost, the award was given this year to David Lee Brown.

The Pratt Institute Faculty Development Fund

With funds of \$50,000, the Faculty Development Fund offers financial support to worthy proposals for professional development and advancement of eligible faculty. This year there were 41 applications requesting a total of \$128,000. With the maximum award \$3500, the jurors had a difficult task in selecting the strongest proposals.

The committee is currently formulating recommendations, to be submitted to the Provost, to improve the selection process and seek additional funds. There are also several new initiatives being discussed with the Academic Senate, including providing specific grants for collaborative projects, and funding for student independent study projects.

New members and new ideas are welcomed. For more info, contact Professor Tom Graham, Communications Design Department, Steuben 4th Floor, 718.636.3594, or t2graham@earthlink.net

ACADEMIC INITIATIVES COMMITTEE

2001-2002: The SAIC addressed digital convergence and the creation of cross-disciplinary opportunities; ethical issues, including honor code and plagiarism; teaching skills and reintroduction of the Journal Project.

In cooperation with the Office of the Provost and with its financial backing, the SAIC sponsored a series of Institutional Dialogues to facilitate discussion among Pratt faculty. In the first, a symposium, Pratt faculty members showed their work and delivered brief talks, which were followed by a lively, group discussion. The second was a seminar among Pratt faculty and educational and industrial leaders in new media. The third was a presentation by Lev Manovich, a writer and educator in the philosophy of digital media.

2002-2003: Institutional dialogues will include symposia, based on the work of Pratt faculty, to stimulate discussion into greater issues. The fall, two-part series will look at movement as a predicate for exploring interdisciplinary studies: The first, "Everything Moves," will concentrate on objects; "Everyone Moves," the second, will explore the creation and exhibition of body movement in art and design. We will be recording a register of

faculty interested in mutual observation of classes to provide feedback for improved teaching skills. The spring series will examine philosophical and ethical issues in Truth, Beauty, Right and Wrong.

Other Institute initiatives in the spirit of the SAIC's objectives included field trips and art/technology conferences. These included visits to The Massachusetts Institute of Technology and sponsorship of workshops and exhibitions in computational media with an emphasis on exposure to new technologies and their integration into the work of artists, architects and engineers.

The SAIC is a place for the generation and development of ideas and facilitating changes to help make Pratt Institute a center of excellence for both faculty and students. The committee was developed in the summer of 2001, by a group headed by Rick Barry. We are actively seeking new members. Anyone interested in joining the committee, participating in, or organizing one of the Institutional Dialogues or another event should contact Debbi Sutton at 718.636.3644 or dsutton@pratt.edu.

PROGRAMS & POLICIES COMMITTEE

For the academic year 2001-2002, the Programs and Policies Committee fulfilled its responsibilities in the following manner:

- Examined and discussed new courses and course revisions from the Schools of Architecture, Art and Design, Information and Library Science, Liberal Arts and Sciences, and the Centre for Continuing Education and Professional Studies. Several courses were approved. Those which did not meet approval were returned to their respective department Chairs with constructive recommendations from the Committee.
- Streamlined course listings between the Registrar, Institute course catalog and Colleague;
- Examined, discussed and approved new Programs: Associate of Applied Science Program (2 years) in Graphic Design/Illustration and Painting/Drawing; and Bachelor of Arts Program in Art History; City and Regional Planning Program (Change of Program Credits);
- Continued to work with the Office of the Provost to update and resolve the standard forms for New Course and Change of Course;
- Formulated, in cooperation with the Office of the Provost, a set of comprehensible Guidelines for "New Course Proposal", and "Change of Course";
- Addressed "Grading" and the effort to establish clear-cut policies, balancing scalable measurements with tolerance for flexibility. This included research and discussions about Grade Inflation and the difference in assessing progress and success between academic and studio courses. While the first may lend itself more easily to quantification, the latter is more subjective.

MOTIONS AND ACTIONS:

A MOTION is a formal proposal made by a Senator during a meeting that the Senate take a certain ACTION. The motion must be made by a Senator, not a guest. An action refers to any specified occurrence, substantive or otherwise. When a motion is passed, it is entered in a standard form. Digital and hardcopies are distributed to the Senators, and to the office of the Provost. A digital file for each motion is archived. Hardcopies of Senate motions are maintained in semester order, in the Pratt Library. PDF versions will be available on the Senate website.

November 3, 2001: Senate Action No. 01.11.03**Invited Guest:**

Professor Joe Roberts, Chair of UG CommD

MOTION: It is proposed that the Institute proceed promptly to restructure, and to plan the relocation of the Imaging Center, which is currently under the management and within the physical confines of the Undergraduate Department of Communications Design.

It is proposed that the Imaging Center be restructured as follows:

- The Imaging Center will be an Institute-wide resource.
- An advisory board will be formed, comprising all major art, design and architecture studio areas, proportionally represented.
- Imaging Center management will be selected by the advisory board.
- The nature and function of the current Imaging Center will be examined and evaluated by the advisory board.
- Objectives, policies and procedures will be determined by the advisory board
- The Imaging Center will be an integral part of the planned Center for Digital Media, and will be located accordingly.
- In the meantime, the most suitable location will be explored and recommended.
- The Provost will appoint a coordinator to facilitate this project, to form the advisory board, and to begin the process of planning and budgeting.
- The Imaging Center coordinator will work together with the President's Digital Arts Advisory Committee.

November 11, 2001: Senate Action No. 01.11.06**Invited Guests:**

Professor Al Blaustein, Foundation Art;
Associate Professor Rosemary Palms,
English and Humanities;
Associate Professor Bill Fasolino,
Chair of Foundation Art.

Issue: The latest CBA excludes some benefits for full-time faculty who took on a half-time teaching load. This is contrary to the understanding under which these faculty members entered into this arrangement who understood that they would continue to receive the same benefits as full-timers.

Discussion: It was agreed that the Senate views this matter as an academic and educational issue, since the loss of trust in the administration and the subsequent lowering of faculty morale adversely affects the quality of teaching.

The following were also noted:

This current action discourages faculty from participating in the half-time program in the future. When the participating faculty went on half-time, many of them activated their pension funds, which is an irrevocable decision. There are appropriate forums to address these issues, such as the All-Institute meeting.

RESOLVED: The Senate urges the administration to affirm its agreements and to fulfill its original commitment to half-time faculty.

The Senate voted to support the faculty's position on this matter.

November 26, 2001: Senate Action No. 01.11.26

RESOLVED: With regard to the recent memo from President Schutte on the subject of the Digital Arts Advisory Committee, the Academic Senate offers the following observations and suggestions:

1. Representation should be more inclusive of other programs and schools.
2. An allocation of \$5,000.00 seems unrealistically modest. The Senate recommends an allocation of at least \$35,000.00.
3. The March 1st deadline seems unrealistic. The Senate suggests March 1, 2002 for a progress report, and June, 2002 for a final report.

February 5, 2002: Senate Action No. 02.02.05

Issue: Commencement activities performed on a Saturday infringe upon the religious beliefs of some graduating students and their relatives who observe the Sabbath on that day and may therefore not be able to participate in this event.

RESOLVED: Begin Pratt Institute's academic year on the Monday of the week that follows Martin Luther King Day.

If this coming May's Commencement must be scheduled for a Saturday, include a special event during Friday's Convocation ceremonies for the graduating students and their families who, because of their religious beliefs, may not be able to attend Commencement on Saturday.

February 19, 2002: Senate Action No. 02.02.19A

Issue: The Faculty Handbook

RESOLVED: That the Faculty Handbook, as presently constituted, be ratified and that the Provost be requested to publish the Handbook expeditiously

February 19, 2002: Senate Action No. 02.02.19B

Issue: Timely Payments

MOTION: The Academic Senate feels that Pratt's policy of delaying payment to Senate Officers and others at Pratt is deleterious to the academic environment at Pratt, and requests that all such future payments be made in a timely manner.

MOTIONS PENDING**March 7, 2002**

The following is a synthesis of some of the major issues under consideration by the Academic Senate:

1. STUDENT DEVELOPMENT PROGRAM

Background: Students repeatedly come up with academically-related projects that require funding. Typically these projects:

- Come up on short notice
- Fall outside of departmental budgets
- Fall outside the activities of non-academic clubs

The Academic Senate has two primary functions:

1. *to assist in the governance of the Institute and to advise the Board of Trustees, the president, the provost, and the deans — as appropriate — in the creation of policy and/or its implementation;*
2. *to speak as the primary voice of the faculty of the Schools of Architecture, Art & Design, Information & Library Science, Liberal Arts & Sciences, and the Library.*

Responsibilities of the Academic Senate include, but are not limited to, the following:

1. *recommending and approving academic policies and procedures which have an impact on academic quality and integrity;*
2. *reviewing structures of programs, curricula, and schools;*
3. *providing for appropriate review of course additions and changes;*
4. *facilitating the process of the development and implementation of academic initiatives;*
5. *reviewing academic services;*
6. *establishing committees on appropriate issues;*
7. *interviewing prospective deans, vice-presidents, provosts, and presidents;*
8. *appointing faculty members to the Board of Trustees' standing committees;*
9. *nominating a faculty trustee;*
10. *appointing faculty and chair membership to Institute search committees as requested.*

Examples include the interest in robotics requiring modest funding for workshops, meetings and equipment; and a project to design and build furniture for a homeless shelter.

Proposed Motion:

The Academic Senate requests that \$20,000 of the \$640,000, collected annually in student activities fees, that \$20,000 be set aside each year to fund academically related student projects (the "Award"). At the end of the year, unused funds would revert to the budget of the Office of Student Affairs.

The project would be evaluated at the end of one year to assess its usefulness, decide on its continuation and measure the funding levels.

Faculty would be notified of these Awards through the Chairs, who are to provide information including that regarding that regarding qualifications and application procedures.

The following criteria would apply to Awards:

- Grants would be limited to a maximum of \$3,000 per Award.
- Applications would be reviewed and grants awarded, in a timely manner.
- VP of Student Affairs, Dr. Kathleen Rice, or her appointee, and two faculty selected by the Academic Senate, would grant Awards. These parties would meet to consider requests as they come in.
- The Office of Student Affairs would administer the program.

2. STRATEGIC PLAN COMMITTEE

Background: Pratt Institute has been engaged in a Strategic Planning process for several years. The process has proven to be an important part of Institute planning and administration. Many parts of the Strategic Plan directly impact academic issues at Pratt.

Proposed Motion: In light of (1) the responsibility of the Academic Senate in academic areas; and, (2) the impact of the Strategic Plan on academic issues at Pratt, the Academic Senate requests that two members of the Senate be on all bodies that are involved in any aspect of the process of formulating, revising, updating, or evaluating the progress of the Strategic Plan. The Senate would recommend these members for approval by the Administration.

3. FACULTY DEVELOPMENT/COLLABORATION GRANTS

Background: Due to the interrelation among many of the creative fields at Pratt, as well as the desire of some faculty to work collaboratively with other faculty to enhance their own development and advance their fields, the Academic Senate encourages and supports collaboration.

Proposed Motion: The Academic Senate supports implementation of a new program of Collaborative Faculty Development Grants to operate in parallel to the current program, but for groups rather than individuals. The Collaborative Faculty Development Grants Program would operate similarly to the current program, with the same selection criteria; except that proposals would be by two or more Pratt faculty members. Grants would total a maximum of \$5,000 for each proposal (\$2,500 for each faculty if two faculty apply).

Note: This program would be in addition to the current Faculty Development program budgeted at \$50,000.

4. TEAM-TEACHING

Background: Due to the interrelation among of many of the creative fields at Pratt, and due to the desire of some faculty to work collaboratively with other faculty to enhance their own development and advance their fields, the Academic Senate encourages and supports collaboration in the classroom.

Proposed Motion: The Academic Senate requests that the Administration create the means for two faculty to team-teach the same course.

Creation of such team teaching facilities may involve reducing faculty pay, establishing a special fund to support such team teaching, and other initiatives.

The Senate requests that a pilot program enabling such team teaching be implemented in time to apply to courses offered in the Spring of 2003.

5. CROSS DEPARTMENT ELECTIVES

Background: Many Pratt students would like to take courses outside of their department or school but are unable to do so because of insufficient, or any free electives. In addition, some faculty members feel that their courses would be enriched by students from other departments or schools.

Various faculty members have been struggling to address this problem, without much success, for decades.

Proposed Motion:

The Academic Senate requests that the Provost work to encourage the implementation of policies that would facilitate studies by students outside of their departments and schools. To the extent that this may require changes in the curricula to permit students additional free electives, the Senate requests that the Provost seek approval from Chairs of such departments to seek ways to adjust their curricula to provide such free electives.

The Academic Senate is Pratt's faculty/administration governance body, chosen from the faculty and chairs of the entire Institute, which directly advises the President and the Provost about academic matters and concerns, without review by any other group.

It is called the "Academic Senate", not the "Faculty Senate", because its membership includes not only full-time and part-time faculty, but also chairs.

1. **Name of organization:** Academic Senate

2. **A. Nature of organization:** A faculty/administration governance body that will relate directly to the President and Provost without review by any other group.
- B. Purpose:** To give faculty and chairs responsibilities including, but not limited to, the following:
 - a. Approving academic policies and procedures;
 - b. Reviewing structures of programs, curricula, and schools;
 - c. Providing for appropriate review of course additions and changes;
 - d. Reviewing academic services;
 - e. Establishing committees on appropriate subjects;
 - f. Interviewing prospective deans, vice-presidents; provosts, and presidents;
 - g. Appointing faculty members to Board standing committees;
 - h. Nominating Faculty Trustee;
 - i. Formulating structure and procedures of search committees, and appointing faculty and chair membership.

3. **Membership:**
 - A. Full-time Faculty:** At least one full-time faculty member from the Library Faculty and each of these schools of the Institute: Architecture, Art and Design, Graduate Information and Library Science, Liberal Arts and Sciences; in schools with more than 12 full-time faculty, a representative for each 12 or major fraction there of. (Three-year terms)
 - B. Part-time Faculty:** Three part-time faculty members elected from the part-time faculty of the School of Art and Design; two part-time faculty members elected from the part-time faculty of the School of Architecture; one part-time faculty member elected from the rest of the part-time faculty (the School of Liberal Arts and Sciences, the School of Information and Library Science, the School of Professional Studies, and the Library). [These numbers represent a current proportional representation from the schools of Architecture and of Art and Design and from the remaining faculty at large, the ratio being approximately 1 to 70.] (Three-year terms)
 - C. Chairs:** One chair from each of the undergraduate and graduate units of the Institute having chairs (Undergraduate Architecture, Graduate Architecture, Undergraduate Art and Design, Graduate Art and Design, Liberal Arts and Sciences). (Three-year terms)
 - D. Alternate member:** In the event that a Senate position becomes vacated, the person receiving the next highest vote for that position will become the representative, provided that the voting body and the pool of potential nominees remains the same. An interim election will be held if either the voting body or the pool of potential nominees has changed significantly.

4. **Eligibility for membership:**
 - A. Faculty:** Full-time, adjunct, and visiting faculty.
 - B. Chairs:** Those who teach regularly scheduled classes in their subject areas.

5. **Officers of the organization:** President; Vice-President; Secretary.
 - A.** These officers (who serve three-year terms) constitute the Executive Committee of the Academic Senate. They are elected by secret ballot.
 - B.** The Executive Committee has the authority to act when the Senate is not in regular session.
 - C.** If the President is chosen from among the members of the Senate (as opposed to the faculty-at-large), the replacement shall be the alternate member. (see 3D.)

6. **Standing Committees:** Standing committees of the Academic Senate will be established, as needed, by the Academic Senate.

7. **Amendments:** Amendments to the bylaws may be proposed at any time, but will be voted on no earlier than the eighth (8th) week of the following Fall or Spring semester. Passage requires seventy-five per cent (75%) of the members of the Academic Senate voting in a secret, written ballot. Approved amendments become effective upon approval by the Board of Trustees.

8. **Quorum:** Quorum for Academic Senate meetings: Sixty percent (60%) of the elected members.

9. **Meetings:**
 - A.** Regular meetings will be held biweekly during the Fall and Spring Semesters, or as often as deemed necessary by the Executive Committee.
 - B.** The Academic Senate will convene at least once, after the eighth week of each of the semesters, Fall and Spring, a meeting of the faculty and chairs, presided over by the President of the Academic Senate. Reports on:
 - a. issues confronting the Institute and
 - b. academic governance will be made by the President of Pratt Institute and the President of the Academic Senate.

10. The rules contained in the Modern Edition of Robert's Rules of Order shall govern the Academic Senate in all cases where they are not inconsistent with these bylaws and any special rules of order the Senate may adopt.

*Original bylaws unanimously adopted by the Faculty Council on 23 April 1991.
Article nine (9) unanimously approved 2 May 1991.
Revisions unanimously approved 6 May 1993.*