

DRAFT AGENDA - SENATE MEETING

Tuesday, December 8, 2009

12:30 to 1:50 pm

Small Faculty Dining Room

Presiding: Jenny Lee

DRAFT AGENDA

0. Adopt Agenda

1. Review and approve Minutes; October 20 and November 17 Senate meetings.

2. Academic Senate general elections

a. Update on nominations

b. Adopt Senate General Election Schedule, Spring 2010 (see Attachment A)

3. Senate approval of APPC recommended actions on courses (see Attachment B)

4. Update on the review of governance.

a. Status of approval of the Final AGOC Report

b. Proposal from AGOC to form IWCC

c. Provost's draft revisions to Senate Bylaws (see Attachment C)

5. Board Chairman Mike Pratt; guest, 1 pm

6. Anticipated activities during Winterim recess.

7. Adjourn

APPC = Senate Academic Programs and Policies Committee

AGOC = Academic Governance Oversight Committee (appointed by President Schutte)

IWCC = Institute-Wide Curriculum Committee (convened by the AGOC and reporting to the administration; to President Schutte in the first year)

DRAFT ELECTION SCHEDULE, SPRING 2010

Approved by the Academic Senate, December XX, 2009

(01/19: First day of Spring semester)

Mon Jan 25 Nominee Statements Due

01/26: Senate meeting 1

Fri Feb 12 Start Elections

02/09: Senate meeting 2

(3/13 - 3/19: Spring Break)

03/23: Senate meeting 5 (confirm Distinguished Teacher nominee)

Tue Mar 23 Close Elections 5 pm

Wed Mar 24 Tally; Notify & confirm Nominees

Wed Mar 31 Senator confirmations due

Tue Apr 06 Publish Election Results and Report

04/06: Senate Report, all-institute meeting 6

Tue Apr 28 Meeting of incoming/outgoing Senators; Election of new EC

SENATE MEETINGS SPRING 2010; Approved by Senate on October 6, 2009

Tuesday, 12:30 to 1:50 pm

Small Faculty Dining Room, Brooklyn campus

(01/19: First day of Spring semester)

01/26: Senate meeting 1

02/09: Senate meeting 2

02/23: Senate meeting 3

03/09: Senate meeting 4 (select Faculty Trustee candidates)

(3/13 - 3/19: Spring Break)

03/23: Senate meeting 5 (confirm Distinguished Teacher nominee)

04/06: Senate Report, all-institute meeting 6

04/20: Senate meeting 7 (select Board of Trustees Faculty Representatives/Observers)

(05/04-05/10: Final Critiques and Exams)

(05/17: Commencement; tentative)

**PRATT ACADEMIC SENATE
APPC SUMMARY REPORT
MEETING OF NOVEMBER 24, 2009**

12:30 to 2 pm; Small Faculty Dining Room

AGENDA:

1. Course Review – Four courses from Math and Science
2. Update on two meetings with Provost and Associate Provost regarding Syllabus training for Faculty.
3. APPC Motion to Senate regarding Minor Policy

PRESENT:

Stephanie Bayard, Mary Edwards, Kathryn Filla, Daniel Wright, Sean Sullivan (chair)

DISCUSSION AND UPDATES:

Faculty Development Initiative

Daniel Wright and Sean Sullivan met with Provost Peter Barna and Associate Provost Marianthi Zikopoulos on October 27th and November 17th to discuss the viability of holding training sessions for the purpose of helping faculty write effective syllabi. In addition to training faculty directly, the project would develop training content that could be distributed via the LMS to faculty who are unable to attend the sessions. A third meeting is scheduled for Dec 8th with Johel Brown-Grant, Director of Educational Technology, to discuss the logistics of using the Faculty Technology Lab as a venue for the event and how the LMS may best be utilized.

In addition to the training sessions, the value of having an on-line syllabus database was discussed. It was agreed that a future discussion with IT concerning the logistics of offering such a database would be an appropriate next step.

ACTIONS:

On Tuesday November 24, 2009 the APPC met and reviewed course applications from the Math & Science Department. The following courses were reviewed and received a status of *APPROVED*, without modification:

MSCI 110 – Introduction to Physics & Chemistry

MSCI 210 – Science and Society

MSCI 271 – Ecology for Architects

MSCI 436/536 – Toxics in the Environment

APPC MEMBERS

Sean Sullivan (APPC Chair), DDA/Foundation Art, PT A&D

Stephanie Bayard, UG Architecture, PT ARCH

Mary Edwards, History of Art & Design, PT A&D

Kathryn Filla, Industrial Design, PT A&D

Laena McCarthy, Library, FT LIB

Daniel Wright, Math and Science, FT SLAS